



CLAYDON & WHITTON PARISH COUNCIL

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MINUTES

CLAYDON AND WHITTON PARISH COUNCIL MEETING

Monday 28 June 2021, 7.30pm held at Claydon and Barham Village Hall, 8 Norwich Road, Claydon, IP6 0DF

PRESENT: Cllrs P Avis, G Cornish, C Cutler, S Price, J Whitehead, S Wells

CHAIRPERSON: Cllr C Studd

IN ATTENDANCE: C Greenan (clerk)

06-21-01. Opening

Councillor Studd opened the meeting.

06-21-02. Public Forum

No members of the public were present.

06-21-03. Apologies for absence

County Cllr Chambers.

06-21-04. Declaration of interest and local non-pecuniary interests.

None

06-21-05. To receive the minutes of the Parish Council meeting on 1st March 2021

The minutes were approved and were signed as a correct record, with the clarification that Cllrs Well and Cornish would investigate the previous Emergency Plan.

06-21-06. Report on actions from previous minutes

- a. Speedwatch to be considered on a future agenda once applications are open. Applications remain closed, but councillors are hopeful that the shared ANPR camera will provide some coverage as well. Speeding to be included on the next agenda.
- b. Cllr Field submitting request for a Gipping Valley ANPR camera

So signed by the Chairman _____ Date _____

Cllr Field was succeeded by Cllr Chambers, who was unable to attend the meeting. Councillors agreed to request further information on this from Cllr Chambers at the next meeting.

- c. Cllr Field to work on obtaining a road sign for the Recreation Ground.
Councillors agreed to request further information on this from Cllr Chambers at the next meeting.
- d. Clerk to investigate a street artist to work on the A14 underpass on Station Road
The clerk had obtained some preliminary information from Suffolk Artlink to be discussed by councillors.
- e. Clerk to obtain dog fouling notices from Mid Suffolk District Council
The clerk had applied for the notices.
- f. Clerk to contact developer at Exeter Road regarding a dog bin near the Recreation Ground
The developer had agreed that a dog bin could be placed on land at the development on Exeter Road, and the clerk was asked to organise working with the developer on this.
- g. Clerk and Cllr Cornish to work on Standing Orders
The clerk and Cllr Cornish have a meeting planned to work on these and their proposed Standing Orders will be presented at the next meeting.
- h. Clerk to advertise councillor vacancies and councillors to discuss in local networks.
Councillor vacancies had been advertised on the website and in In Touch and a further article will be written by Cllr Wells for inclusion in In Touch in September about his experience of joining the Parish Council.

06-21-07. Correspondence

- a. Texts from resident regarding continued speeding on Station Road
Councillors noted the issues of speeding in the village, particularly on Station Road and on Ipswich Road. They particularly noted the time that they had spent forty five minutes observing motorcyclists using Station Road and Norwich Road to do a circuit at speed and making a lot of noise for residents. Councillors hope that future discussions on speedwatch and the ANPR camera in partnership with Suffolk County Council would help to tackle this issue in future.
- b. Email from resident regarding construction traffic on Old Ipswich Road
Councillors remain concerned about the construction traffic on Old Ipswich Road. There is evidence that construction vehicles are travelling too fast along this route and that cycles and pedestrians should be given space to use the route safely. Councillors agreed to continue to monitor this use of the road.
- c. Email from resident regarding fly tipping
Councillors noted the email and the report and are concerned about the quantity of fly tipping occurring in the parish.

- d. Email from SALC regarding Platinum Jubilee Celebrations in 2022 (<https://www.salc.org.uk/2021/06/23/103016/>)

The Recreation Ground Management Committee has early plans for an event on 5th June 2022 and councillors agreed to discuss this further at their meeting in September.

- e. Email regarding car spilling oil around the village.

This car was reported to the police.

- f. Emails, phone calls and messages from residents regarding the long grass at the A14 roundabout on Ipswich Road

Councillors remain very concerned about the length of the grass in this location. The clerk has reported this on the Suffolk Highways tool many times, along with many other residents. The dangers of long grass in this location have been highlighted but Suffolk Highways continue to give a generic response regarding cutting times, or say that it is not long enough to be unsafe as yet. Parish Councillors have requested that the cutting schedule is changed in this location. The clerk has also contacted the police to ask for assistance in this location as Councillors are concerned that there may be an accident due to the long grass.

06-21-08. Questions on Written Reports

- a. County Councillor Chris Chambers

Cllr Chambers' report was noted and is attached in the minute book.

Councillors discussed their shock and disappointment at the closure of Barham and Claydon surgery at short notice. It is understood that every patient has received a letter and will be allocated a new surgery before the end of the next week.

- b. District Councillors John Whitehead and Tim Passmore

Cllrs Passmore and Whitehead's report was noted and is attached in the minute book.

- c. Village Hall Management Committee

The Village Hall report was noted and is attached in the minute book.

- d. Recreation Ground Management Committee

Cllr Avis gave a verbal report. Work at the Recreation Ground is progressing well. All showers and fans have been replaced and are now finished and ready for use. The RGMC has agreed to change the container, which holds the equipment for the football teams. The current container will be cleared out and taken away, then the base will be fixed and a new, larger container will be ordered.

Covid has highlighted that there is a water leak, as water was being used when no one was using the facilities. The committee is currently dealing with this.

Further work to improve the Recreation Ground was being planned to include a £75,000 refurbishment and extension of playground equipment. The RGMC will send an application to the Parish Council for £10,000 of CIL money to allocate towards this project and also seek funds from other sources.

e. Community Centre

Cllr Cutler has been in communication with the Community Centre and she and Cllr Wells have plans to visit in the near future.

06-21-09. Planning and amenities report

a. Draft minutes from meeting of Planning Committee 7th June 2021

The minutes were noted and are attached in the minute book.

b. Decision Report

The decision report was noted and is attached in the minute book.

06-21-10. To receive and note the finance report

a. To note and approve the balance of accounts as at 25 June 2021:

- Community account: £94,166.07
- Business Premium Account 1: £917.28
- Business Premium Account 2: £818.60

The balance of accounts was noted and approved.

b. To note and approve:

- the accounts awaiting payment
- accounts paid since the last meeting
- the receipts allocated since the last meeting

The accounts awaiting payment, accounts paid and the receipts allocated were approved and are attached in the minute book.

c. To note the Budgetary Control Report to end of June 2021

The report was noted and is appended in the minute book.

d. To consider the outcome of the internal audit

The internal audit report was noted and is appended in the minute book.

e. To consider and approve by resolution the Annual Governance Statement

Councillors unanimously approved the statement and this was signed by the chair.

f. To consider the Accounting Statements

Councillors considered the Accounting Statement and agreed with the clerk's statements. A copy is attached in the minute book.

g. To approve by resolution the Accounting Statements

Councillors resolved unanimously to approve the Accounting Statement.

h. To sign the Accounting Statements

The chair signed the Accounting Statements.

06-21-11. Recreation Ground Security

Councillors considered a request from Barham Parish Council to share and / or contribute to their DK9 Security contract from July 2021. Cllr Whitehead provided a briefing paper on the proposal from Barham Parish Council.

Councillors agreed that agreeing to this proposal would not allow them to follow proper procurement practice. They also considered that the two parish councils would need to work closely together in order to make a proposal of this kind operable, especially regarding management of the contract with DK9 or an alternative security firm.

Councillors agreed to ask residents their views on this issue to be included in In Touch and outline the benefits and the costs of such a scheme.

Councillors also felt that investigation of alternative security measures, such as security lights and security cameras on the Recreation Ground may also contribute to tackling anti-social behaviour on the Recreation Ground.

06-21-12. Items for next meeting

No items were added.

06-21-13. Dates of next meetings:

- Planning Committee: 5th July 2021
- Finance Committee: 12th July 2021
- Parish Council: 20th September 2021

The meeting closed at 21:05

So signed by the Chairman _____ Date _____