



CLAYDON & WHITTON PARISH COUNCIL

Clerk: Mrs C Greenan, 129 Poplar Hill, Stowmarket, IP14 2AX

Phone/Fax: 07887 459989

E-mail: claywhit@btinternet.com

Website: www.claydonandbarham.onesuffolk.net

MINUTES

ANNUAL MEETING OF CLAYDON AND WHITTON PARISH COUNCIL

Monday 18 May 2020, 7.30pm held Via Zoom

PRESENT: Cllrs P Avis, G Cornish, C Cutler, S Price, J Whitehead

CHAIRPERSON: Cllr C Studd

IN ATTENDANCE: County Cllr J Field, District Cllr T Passmore, C Greenan (clerk) and three members of the public

05/20/01. Opening

Councillor Studd opened the meeting.

05/20/02. Election of chairperson for the ensuing year

Cllr Studd was proposed, seconded and unanimously elected as chairperson. Acceptance of office signature will be obtained via post.

05/20/03. Election of vice-chairperson for the ensuing year

Cllr Cornish was proposed, seconded and unanimously elected as chairperson. Acceptance of office signature will be obtained via post.

05/20/04. Public Forum

One member of the public noted the recent government announcements regarding the promotion of bicycles and highlighted that The Slade is not a cycle path all the way across. They felt that it would make a good loop of the village and would be a safe cycle path if this were to become a bridleway. Cllr Field asked the member of the public to contact him and he would look into this.

Another member of the public raised the issue of planning application DC 20/0129. They detailed many of the inaccuracies in the application as well as difficulties with the location. Parish Councillors had already responded with an objection to the Planning Application, but Cllrs Whitehead and Passmore agreed to raise this issue with the Planning Officer at Mid Suffolk District Council.

05/20/05. Apologies for absence

None

So signed by the Chairman _____ Date _____

05/20/06. Declaration of interest and local non-pecuniary interests.

None

05/20/07. To receive the minutes of the meeting held 9th March 2020

The minutes of the meetings were approved and will be signed as a correct record.

05/20/08. Report on Actions From Previous Minutes

- a) SALC Mid Suffolk Area Forum 17-03-20
This was cancelled due to Covid 19.
- b) Insert reminder about fly tipping in In Touch
This was done.
- c) Follow up issue with unnumbered street light
The Clerk has continued to follow this up, although this is not numbered so is causing some problems. Cllr Price offered to take some photos to help prove that the street light is there.
- d) Feedback from Cllr Passmore's meeting with the Chief Constable regarding PCSO / PC.
Cllr Passmore has been working with the Chief Constable on more flexible hours for PCSO. The Chief Constable is investigating further and then the Parish Council should receive some further details about how to take this forward. There have been many organisations interested in this, not just Claydon and Whitton and Barham Parish Councils. Cllr Passmore will send further details through when he has them. Parish Councillors confirmed that they are definitely interested in proceeding with this.
- e) VHMC examination of building survey.
The VHMC have agreed of carrying out a survey, but then Covid 19 has interrupted this work. This will be discussed at the next VHMC meeting.
- f) Posts in Recreation Ground Car Park
The clerk has not received any response from Concertus about replacing these inappropriate bollards. There are many posts either knocked over entirely, bent or wobbly. The clerk will continue contacting Concertus to ensure this is done.

05/20/09. Correspondence

- a) Transport Coordinator – Emergency Bus Timetable
Parish Councillors expressed their gratitude to Barry for all of the work that he does on bus timetables.

The timetables have been advertised on social media and the website and there are paper copies in the post office.

- b) Highways England – A14 Repairs

So signed by the Chairman _____ Date _____

The clerk has checked whether the surface would be replaced with the quieter surface and Highways England have confirmed that this will happen.

Parish Councillors were disappointed that the resurfacing will not go as far as the Claydon junction – the maps look like they will resurface up to the Claydon slip road.

Cllr Field confirmed that further 30mph signs will be placed within Claydon ready for when traffic will be directed through the village overnight.

The bridge is not being repaired at the same time, which Parish Councillors are disappointed about. The Clerk was requested to write to MP Dan Poulter requesting that the work on the bridge takes place.

Hauliers have expressed dismay at the long diversion up to Scole in the first phase of this resurfacing work.

05/20/10. Questions on Written Reports

a) County Councillor

Cllr Field's report was noted and is attached in the minute book.

Household waste sites are back open and residents can book an appointment online. Suffolk has performed much better in this area than in other areas, where there have been long queues.

b) District Councillors

Cllrs Passmore and Whitehead's report was noted and is attached in the minute book.

Now that Civil Parking Enforcement is up and

Cllr Passmore noted that overall crime is down by 20% but the police are very concerned that domestic violence may increase.

Parish, District and County Councillors all agreed that the village has coped very well with the crisis and expressed gratitude to the local Claydon and Local Villages Coronavirus Support Group. Their response has been both swift and efficient and has been vital to the community. The clerk was requested to write a letter of thanks.

c) Village Hall Management Committee

The Village Hall Management Committee's report was noted and is attached in the minute book.

The report was noted and is attached in the minute book.

It was noted that Bar Clay Music Makers have been working on making scrubs for care home residents in Claydon and councillors were impressed at the community spirit shown.

d) Recreation Ground Management Committee

The Recreation Ground Management Committee's report was noted and is attached in the minute book.

The bollards continue to threaten the safety of pedestrians and vehicles and are clearly not fit for purpose. Both the Chair and the Clerk have raised this issue on several occasions with Concertus and not received a proper response. The Clerk was requested to continue to chase SCC and to copy in John Field to any correspondence sent.

e) **Community Centre**

No report was supplied by the Community Centre.

Cllr Avis gave a brief update stating that the Community Centre is closed, but members of the Committee have been at the Centre painting and renovating. Cllr Avis reported that the manager has not been on site for 18 months due to sick leave and now due to being furloughed.

Following the letter sent to the Community Centre, outlining the concerns of Parish Councillors regarding proper functioning of the Community Centre Committee, the Parish Council has received a response to say that the Committee will investigate this. It was felt that it was worth waiting until the current crisis had eased before chasing this, and if no response is forthcoming, then they should be reported to the Charity Commission to ensure that they are operating legally.

05/20/11. Planning and Amenities Report

a) Decision Report

The Decision Report was noted and is attached in the minute book.

b) Snoasis

Parish Councillors were disappointed in how this has been managed. Parish Councils and the Snoasis Parish Alliance were not given the opportunity to comment on this.

Parish Councillors feel that there are many issues that still need to be resolved, including escape routes from the site.

The Section 106 agreement was signed when the ransom strip owned by Viridor was resolved. However, not all of the reserved matters have been addressed.

c) MSDC Coronavirus and Continuity of Planning Services

The emergency planning provisions were noted.

05/20/12. Finance Report

a) To appoint the Responsible Finance Officer for 2020/21

The clerk, Charmaine Greenan, was appointed as Responsible Finance Officer for 2020/21.

b) Councillors noted and approved the balance of accounts as at 24 April 2020:

- Community account: £95,254.50

- Business Premium Account 1: £916.84
- Business Premium Account 2: £818.21

c) Councillors noted and approved:

- the accounts awaiting payment.
- the receipts allocated since the last meeting

d) Councillors noted the Budgetary Control Report to end of March 2020. This is attached in the minute book.

It was suggested that allotment holders are offered the ability to pay via standing order in future years.

Internet banking was discussed. This needs to be progressed through the Finance Committee.

e) Councillors noted the end of year accounts due to be sent to the Internal Auditor.

Councillors requested that the clerk note in the minutes their thanks for her hard work on the accounts.

f) Came and Company Insurance Renewal

This was approved by councillors and the clerk will organise a cheque to be sent for the three year deal.

05/20/13. Appointment of Committees

a) Finance and General Purposes Committee:

- Cllrs Whitehead, Avis, Cornish and Studd

i. Cheque Signatories: Cllrs Avis, Cornish and Whitehead

b) Planning and Amenities Committee

- Cllrs Avis, Cornish, Cutler, Price and Studd

i. Neighbourhood Planning Group: Cllr Cornish

ii. Snoasis Parish Alliance: Cllr Studd

iii. Footpaths: Cllr Price

A copy of the footpath map will be attached in the minute book.

iv. Allotments: Cllr Studd.

There is an increasing waiting list for allotments and Cllr Studd would like to investigate some funding to improve the area. Other land could also be considered.

v. Fly Tipping: Cllr Studd.

Anybody can report this to the clerk, who will report this to the Local Authority.

c) Employment Committee

- Cllrs Cornish, Studd and Whitehead

d) Conservation area

- The clerk was asked to check if Fenella Blastland is still happy to be the Conservation representative on behalf of the Parish Council.
- e) Emergency plan
 - Cllr Studd
 - The licence for the radio is currently being organised by the clerk.

05/20/14. Appointment of representatives to outside committees

- a) Local Historian: Gill Chapman
- b) Village Hall MC: Cllr Price
- c) SALC: Cllr Studd with Cllr Cornish deputising
- d) Recreation Ground: Cllrs Avis, Cornish and Price
- e) Community Centre MC: Cllr Cutler
- f) Viridor: Cllr Whitehead
- g) SUEZ: Cllr Studd
- h) River Gipping Trust: Cllr Studd

05/20/15. Items for next meeting

None noted.

Dates of next meetings:

Parish Council: 13th July 2020
Finance Committee: 20th July 2020
Planning Committee: 29th June 2020