



Claydon & Whitton PARISH COUNCIL

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Finance and General Purposes Committee

A meeting of the Finance & General Purposes Committee was held on Monday 15 October 2018 at 7.30 pm in the Village Hall, Claydon

Present: Cllrs N Gutteridge (Chair), J Whitehead (Vice Chair), P Avis, C Studd, G Cornish and G James

1. Public Forum

No members of the public were present.

2. Apologies

Apologies were received from Cllr Thomas due to illness. This reason for absence was accepted.

3. Minutes of meeting held 23 July 2018

The minutes of the meeting held on 23 July 2018 were approved and signed.

It was noticed that the sign above the noticeboard is now in place.

The committee were informed that as there is still further paperwork to complete for Barclays to name the new clerk as the contact, the debit card has not been progressed. When the issue with Barclays is resolved, the clerk will request information on applying for a debit card.

4. Members declaration of interest

Cllr Whitehead declared a non-pecuniary interest in items 7 and 8 due to his membership of the Recreation Ground Management Committee and his support of the youth group.

5. Members declaration of council tax arrears

None

6. Budgetary Control Report 01/07/2018 – 30/09/2018

The Budgetary Control Report is attached in the minute book.

The Parish Council have not received the street cleaning grant as yet and the clerk was requested to enquire when this might be received.

The invoices from Vertas have still not been paid as Vertas have not made any response to the queries that have been submitted in three emails. The queries that have been raised about these invoices concern the need to decrease the cost because Vertas did not cut the grass when they said they would and they were also significantly higher than for the previous year.

The parish council received an invoice for £276 for room hire at the beginning of October.

7. Precept 2019/20

The draft precept to date is attached in the minute book.

No grant applications have been received by the Parish Council from the Recreation Ground Management Committee or the Village Hall Committee or any other organisations or groups. The clerk agreed to request any applications for funding from the above organisations as soon as possible to contribute to precept discussions.

8. Future arrangements for maintenance to the new Recreation Ground Car Park

The chair of the Recreation Ground Management Committee had proposed that the contribution of 25K from Suffolk County Council for future maintenance of the car park would be ring-fenced and invested in a separate account with the clerks of Barham Parish Council and Claydon and Whitton Parish Council as signatories on cheques for any approved expenditure.

Cllr Gutteridge counter-proposed this arrangement and suggested that if it was adopted the account signatories must be parish councillors. There could be two from each parish council able to sign but with only one signatory from each parish council to sign cheques/withdrawals for any approved expenditure. This arrangement would require an undertaking from Barham Parish Council that it would join Claydon and Whitton Parish Council in the responsibility to finance any necessary repairs above the £25,000 allocated. However Cllr Studd was concerned that the RGMC could be dissolved, unlike Claydon & Whitton Parish Council, which is a statutory body, and was firmly of the opinion, therefore, that the 25K should be paid to and invested by C&WPC.

The clerk was requested to check with the solicitors whether the funds can be put in a ringfenced account by Claydon and Whitton Parish Council if this were to be agreed.

9. Barclays Change of address and covering letters to be signed

The required forms and letter to Barclays were signed by two parish council signatories.

10. Community Infrastructure Levy guidance

The guidance was shared with the committee.

11. Such other business that in the opinion of the chair should be considered as a matter of urgency

None

12. Matters raised by members

None

13. Date of next meeting

To be confirmed.

The meeting closed at 9pm

UNAPPROVED

Chair

Date