



## CLAYDON & WHITTON PARISH COUNCIL

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There will be a meeting of Claydon and Whitton Parish Council Finance and General Purposes Committee on Monday 4<sup>th</sup> October 2021 commencing at 7.30pm at Claydon and Barham Village Hall, Norwich Road, Claydon, IP6 0DF

Members of the public are welcome to attend.

- To view the Covid 19 risk assessment for this meeting, please follow this link: [2021-05-25-Risk-Assessment.pdf \(onesuffolk.net\)](https://www.onesuffolk.net/2021-05-25-Risk-Assessment.pdf)
- Please wear a mask and use the hand sanitiser provided on arrival and departure
  - Please do not attend if you have any symptoms of Covid 19
- Members of the public are welcome to submit written items for the Council to consider in lieu of attendance if preferred. Please contact the clerk on the above details.

### AGENDA of PARISH COUNCIL FINANCE AND GENERAL PURPOSES COMMITTEE MEETING

FI-21-10-01	OPENING	CHAIR
FI-21-10-02	PUBLIC FORUM – Maximum of 15 minutes <ul style="list-style-type: none"> <li>• Questions / Comments from the public</li> </ul>	CHAIR
FI-21-10-03	APOLOGIES FOR ABSENCE To receive and agree any apologies	CLERK
FI-21-10-04	DECLARATION OF INTEREST AND LOCAL NON-PECUNIARY INTERESTS <ul style="list-style-type: none"> <li>• To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature inc. gifts of hospitality exceeding £25</li> <li>• To receive requests for dispensations</li> </ul>	ALL
FI-21-10-05	MEMBERS DECLARATION OF COUNCIL TAX ARREARS	ALL
FI-21-10-06	MINUTES <ul style="list-style-type: none"> <li>• To receive and approve the minutes of the Finance Committee meeting on 12<sup>th</sup> July 2021 (enclosed and available on the website: <a href="http://www.claydonandbarham.onesuffolk.net/assets/Uploads/Claydon/Draft/2021-07-12-Finance-Minutes.pdf">http://www.claydonandbarham.onesuffolk.net/assets/Uploads/Claydon/Draft/2021-07-12-Finance-Minutes.pdf</a>)</li> </ul>	CHAIR
FI-21-10-07	ACTIONS FROM PREVIOUS MINUTES – Report only <ul style="list-style-type: none"> <li>• Recreation Ground Car Park release of funds</li> <li>• Clerk to check on progress of Recreation Ground bollard replacement</li> <li>• Clerk to ask MSDC about adding Recreation Ground bins to collection round</li> <li>• Clerk to investigate street lighting costs and changes required</li> <li>• Clerk to find out whether CIL for the development in Whitton can be used across the Claydon and Whitton area</li> </ul>	CLERK / ALL
FI-21-10-08	BANK RECONCILIATION <ul style="list-style-type: none"> <li>• To note the bank reconciliation for 30 September 2021 (PAPER 1 – To follow)</li> </ul>	CHAIR / ALL

	<ul style="list-style-type: none"> <li>To discuss any issues arising from the reconciliation</li> </ul>	
FI-21-10-09	<p><b>APPROVAL OF ACCOUNTS</b></p> <p>To note and approve:</p> <ul style="list-style-type: none"> <li>The balance of accounts on 27 September 2021: <ul style="list-style-type: none"> <li>a. Community account: £ 105,085.48</li> <li>b. Business Premium Account 1: £ 917.30</li> <li>c. RG Car Park Reserve Fund: £ 25,000.00</li> </ul> </li> <li>the accounts awaiting payment</li> <li>accounts paid since the last meeting</li> <li>the receipts allocated since the last meeting</li> <li>Account transfers since the last meeting</li> </ul> <p>(for detail see Paper 2)</p>	RFO / ALL
FI-21-10-10	<p><b>BUDGET CONTROL REPORT</b></p> <ul style="list-style-type: none"> <li>To note the Budget Control Report to 30 September 2021 (PAPER 3 – to follow)</li> <li>To discuss any issues arising from the Budget Control Report</li> </ul>	CHAIR / ALL
FI-21-10-11	<p><b>BUDGET FOR 2022/23</b></p> <ul style="list-style-type: none"> <li>To commence work on planning the budget for 2022/23</li> </ul>	
FI-21-10-12	<p><b>COMMUNITY INFRASTRUCTURE LEVY (CIL)</b></p> <ul style="list-style-type: none"> <li>To note, approve and sign the 2020/21 CIL report submitted to Mid Suffolk District Council (attached and on the website: <a href="http://www.claydonandbarham.onesuffolk.net/assets/Uploads/Cilaydon/2021/Other/2021-09-24-Annual-CIL-Report-CWPC.pdf">http://www.claydonandbarham.onesuffolk.net/assets/Uploads/Cilaydon/2021/Other/2021-09-24-Annual-CIL-Report-CWPC.pdf</a>)</li> </ul>	ALL
FI-21-10-13	<p><b>GRANT REQUESTS</b></p> <p>To consider and resolve on grant requests:</p> <ul style="list-style-type: none"> <li>Barham Picnic Site (previously circulated)</li> </ul>	ALL
FI-21-10-14	<p><b>ITEMS FOR NEXT MEETING</b></p>	ALL
FI-21-10-15	<p><b>DATE OF NEXT MEETING</b></p> <ul style="list-style-type: none"> <li>Finance Committee: 4<sup>th</sup> October 2021</li> </ul>	

Charmaine Greenan  
Parish Clerk

27<sup>th</sup> September 2021