**CLAYDON & WHITTON PARISH COUNCIL**   
 Clerk: Mrs C Greenan, 129 Poplar Hill, Stowmarket, IP14 2AX



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The Parish Councillors of CLAYDON AND WHITTON PARISH COUNCIL are summoned to attend the COUNCIL MEETING of the Parish Council on Monday 28th May 2021 commencing at 7.30pm at Claydon and Barham Village Hall, Norwich Road, Claydon, IP6 0DF

Members of the public are welcome to attend.

* To view the Covid 19 risk assessment for this meeting, please follow this link: [2021-05-25-Risk-Assessment.pdf (onesuffolk.net)](http://www.claydonandbarham.onesuffolk.net/assets/Uploads/Claydon/2021/Other/2021-05-25-Risk-Assessment.pdf)
* Please wear a mask and use the hand sanitiser provided on arrival and departure
* Please do not attend if you have any symptoms of Covid 19
* Members of the public are welcome to submit written items for the Council to consider in lieu of attendance if preferred. Please contact the clerk on the above details.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Any member of the public who attends this meeting and objects to being filmed should advise the Clerk who will request that they are not included within the filming.

AGENDA of PARISH COUNCIL MEETING

|  |  |  |
| --- | --- | --- |
|  | OPENING | CHAIR |
|  | PUBLIC FORUM – Maximum of 15 minutes   * Questions / Comments from the public | CHAIR |
|  | APOLOGIES FOR ABSENCE  To receive and agree any apologies | CLERK |
|  | DECLARATION OF INTEREST AND LOCAL NON-PECUNIARY INTERESTS   * To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature inc. gifts of hospitality exceeding £25 * To receive requests for dispensations | ALL |
|  | MINUTES   * To receive and approve the minutes of the Parish Council meeting on 4th May 2021 (enclosed and available on the website: <http://www.claydonandbarham.onesuffolk.net/assets/Uploads/Claydon/Draft/2021-05-04-Minutes-Draft.pdf>) | CHAIR |
|  | ACTIONS FROM PREVIOUS MINUTES – Report only   * Speedwatch to be considered on a future agenda once applications are open. * Cllr Field submitting request for a Gipping Valley ANPR camera * Cllr Field to work on obtaining a road sign for the Recreation Ground. * Clerk to investigate a street artist to work on the A14 underpass on Station Road * Clerk to obtain dog fouling notices from Mid Suffolk District Council * Clerk to contact developer at Exeter Road regarding a dog bin near the Recreation Ground * Clerk and Cllr Cornish to work on Standing Orders * Clerk to advertise councillor vacancies and councillors to discuss in local networks. | CLERK / ALL |
|  | CORRESPONDENCE – To receive and comment on correspondence   * Texts from resident regarding continued speeding on Station Road * Email from resident regarding construction traffic on Old Ipswich Road * Email from resident regarding fly tipping * Email from SALC regarding Platinum Jubilee Celebrations in 2022 (<https://www.salc.org.uk/2021/06/23/103016/>) | CLERK / ALL |
|  | To receive written reports and ask questions.   * County Councillor Chris Chambers * District Councillors John Whitehead and Tim Passmore * Village Hall Management Committee * Recreation Ground Management Committee * Community Centre | CHAIR / ALL |
|  | To receive and note the Planning and Amenities Report   * Draft minutes from meeting of Planning Committee 7th June 2021 (attached and available here - <http://www.claydonandbarham.onesuffolk.net/assets/Uploads/Claydon/Draft/2021-06-07-Planning-Meeting-Draft.pdf>) * Decision Report (PAPER 1) | PA / ALL |
|  | To receive and note the Finance Report   1. To note and approve the balance of accounts as at 25 June 2021:    1. - Community account: £94,166.07    2. - Business Premium Account 1: £917.28    3. - Business Premium Account 2: £818.60 2. To note and approve:    * + the accounts awaiting payment      + the receipts allocated since the last meeting    1. (for detail see PAPER 2) 3. To note the Budgetary Control Report to end of June 2021. (To follow) 4. To consider the outcome of the internal audit (PAPER 3) 5. To consider and approve by resolution the Annual Governance Statement (attached) 6. To consider the Accounting Statements (attached) 7. To approve by resolution the Accounting Statements 8. To sign the Accounting Statements | ALL / RFO |
|  | TO CONSIDER A REQUEST FOR SUPPORT WITH RECREATION GROUND SECURITY   * to consider a request from Barham Parish Council to share and / or contribute to their DK9 Security contract from July 2021 | JW / ALL |
|  | ITEMS FOR NEXT MEETING | CHAIR / ALL |
|  | DATE OF NEXT MEETINGS   * Planning Committee: 4th May 2021 * Parish Council: 28th June 2021 * Finance Committee: 12th July 2021 | CHAIR / ALL |

Charmaine Greenan, Parish Clerk, 27 April 2021

**PAPER 1**

**DECISION REPORT**

**DECISION MADE**

DC/21/00677

[Full Planning Application - Severence of garden and erection of a detached dwelling and new vehicular access.](https://planning.baberghmidsuffolk.gov.uk/online-applications/caseDetails.do?action=dispatch&keyVal=QO02LKSHLYY00&caseType=Application)

Hill House Old Norwich Road Whitton Ipswich Suffolk IP1 6LJ

REFUSED

DC/21/02067

[Submission of details (Reserved Matters) following Permission DC/20/03891 dated 17/02/2021 - Appearance, Landscaping, Layout and Scale for Construction of Phase 3 / Unit 3 Class B8 Warehouse building including ancillary office space, with car parking and loading / unloading areas, boundary landscaping and continuation of estate road](https://planning.baberghmidsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QR5F66SHFT300&prevPage=inTray)

Land At Blackacre Hill Bramford Road Great Blakenham Suffolk

GRANTED

DC/21/01821

[Householder Planning Application - Erection of fence (following removal of existing).](https://planning.baberghmidsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQIS1HSH08R00&prevPage=inTray)

Lime Kiln House 23 Old Ipswich Road Claydon Suffolk IP6 0AD

GRANTED

**AWAITING DECISION BY MSDC**

1856/17

[Outline planning application (with all matters reserved except for access and spine road) for phased development for the erection of up to 269 dwellings and affordable housing, together with associated access and spine road including works to Church Lane, doctor's surgery site, amenity space including an extension to the Church grounds, reserved site for Pre-School and Primary School and all other works and infrastructure (amended description).](https://planning.baberghmidsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=ZZZW45CMPM636&prevPage=previous)

Land North West Of Church Lane Barham Suffolk

DC/21/01220

[Application for approval of reserved matters following grant of Outline Planning Permission DC/18/00233 dated 09/07/2019. Appearance, Landscaping, Layout and Scale for Residential development of up to 190 homes including affordable homes, pre-school facility, with areas of landscaping and public open space, new access from Loraine Way and pedestrian and cycle links](https://planning.baberghmidsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPAU0ISHJKO00&prevPage=inTray)

Land East Of The Street And Loraine Way Bramford Ipswich IP8 4NS

DC/21/01457

[Submission of details under Reserved Matters following Outline Approval 0085/17 Town and Country Planning 1990 - Appearance, Scale, Layout and Landscaping for 20No dwellings(including 7 affordable).](https://planning.baberghmidsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPT9T3SHHB100&prevPage=inTray)

Land North Of Pesthouse Lane Barham Suffolk

DC/21/01841

[Application for Listed Building Consent - Replacement of external windows and doors as detailed within the Design and Access Statement](https://planning.baberghmidsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQKIB3SHHJ200&prevPage=inTray)

Alasdair Place Claydon Suffolk IP6 0ET

DC/21/01840

[Planning application - Replacement of external windows and doors as detailed within the Design and Access Statement](https://planning.baberghmidsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQKIB1SHHJ100&prevPage=inTray)

Alasdair Place Claydon Suffolk IP6 0ET

DC/21/02619

[Householder Planning Application - Erection of single storey side extension.](https://planning.baberghmidsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSLAI6SH08R00&prevPage=inTray)

3 Drury Road Claydon Suffolk IP6 0ED

DC/21/02629

[Planning Application - Alterations to existing modular building to form clubroom with associated facilities including wheelchair access.](https://planning.baberghmidsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSMJXTSH08R00&prevPage=inTray)

Claydon Football Club Blue Circle Sports Field Bramford Road Great Blakenham Suffolk IP6 0JX

DC/21/02993

[Householder Application - Erection of single storey rear extension.](https://planning.baberghmidsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QTG4V3SHGGK00&prevPage=inTray)

24 Bacon Road Claydon Suffolk IP6 0BQ

DC/21/03053

[Full Planning Application - Erection of extension to existing portacabin (relating to planning permission 3550/15)](https://planning.baberghmidsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QTNJLXSHILE00&prevPage=inTray)

Barham And Claydon Surgery Kirby Rise Barham Suffolk IP6 0AS

DC/21/02803

[Full Planning Application - Erection of 2No detached dwellings including associated landscaping and car parking.](https://planning.baberghmidsuffolk.gov.uk/online-applications/caseDetails.do?action=dispatch&keyVal=QT1BJSSHK2N00&caseType=Application)

Land Adjacent To Brockenhurst Old Norwich Road Whitton Suffolk

DC/21/03104

[Householder application - Erection of single storey rear and side extension](https://planning.baberghmidsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QTR8W3SHJOO00&prevPage=inTray)

14 Willow Close Claydon Suffolk IP6 0DW

DC/21/03105

[Householder application - Erection of single storey detached annex](https://planning.baberghmidsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QTR8W9SHJOQ00&prevPage=active)

14 Willow Close Claydon Suffolk IP6 0DW

**AWAITING DECISION BY IBC**

20/00417/REM

Submission of Reserved Matters (appearance, layout, landscaping and scale) for Phase 1 of the Country Park comprising hard and soft landscaping, earthworks, drainage, boundary treatments and associated works; (in relation to Outline Planning Permission IP/16/00608/OUT comprising up to 1100 dwellings, local Centre, country Park, open space, sustainable urban drainage systems, landscaping, infrastructure and engineering works; and 2 No. access points from Henley Road and provision of access points for pedestrian/cycle bridge and vehicular bridge over railway).

IP/16/00608/OUT is an EIA Development and an Environmental Statement was submitted with the Outline Application.

Land North Of Railway And East Of Henley Road, Ipswich

Charmaine Greenan

25 June 2021

**PAPER 2**

|  |  |  |  |
| --- | --- | --- | --- |
| **Account For Payment** | **Cheque / SO / DD / BACS** | **VAT**  **£** | **Total**  **£** |
| Viking | BACS | 4.04 | 173.74 |
| HMRC National Insurance | BACS | - | 225.51 |
| Mid Suffolk District Council Litter and Dog bin emptying | BACS | 189.67 | 1138.03 |
| C Greenan Expenses April – June | BACS | - | 223.77 |
| Normanton Screen Print (NHW) | BACS | 9.49 | 56.94 |
|  |  |  |  |
| **Accounts Paid 24 April 2021 – 25 June 2021** | **Cheque / SO / DD / BACS** | **VAT**  **£** | **Total**  **£** |
| 26.04 Vodafone | DD | 2.70 | 16.20 |
| 30.04 Normanton Screen Print (NHW) | BACS | 12.43 | 74.58 |
| 30.04 Suffolk CC Street Lighting 20-21 | BACS | 318.42 | 1910.51 |
| 30.04 SALC Membership | BACS | - | 783.19 |
| 30.04 C Greenan | BACS | - | 985.08 |
| 30.04 Suffolk CC Pension | BACS | - | 301.05 |
| 30.04 A Worby | BACS | - | 302.94 |
| 10.05 M Worby | BACS | - | 392.04 |
| 10.05 Vertas Apr – Jun 21 |  | 82.25 | 493.52 |
| 14.05 Fenland Leisure (RGMC) | BACS | 86.40 | 518.40 |
| 26.05 Vodafone | DD | 2.70 | 16.20 |
| 01.06 SALC Preparing for CiLCA training | BACS | 5.00 | 30.00 |
| 01.06 SALC CiLCA training | BACS | 50.00 | 300.00 |
| 01.06 Suffolk CC Pension | BACS | - | 301.05 |
| 01.06 A Worby | BACS | - | 302.94 |
| 01.06 C Greenan | BACS | - | 985.08 |
| 01.06 Arthur J Gallagher (C&C Insurance) | BACS | - | 1204.26 |
| 04.06 M Worby | BACS | - | 392.04 |
| 10.06 SALC Cllr Training | BACS | 30.00 | 180.00 |
| 10.06 Wicksteed Leisure | BACS | - | 491.11 |
| 10.06 Claydon and Barham Village Hall Grant | BACS | - | 500.00 |
| 24.06 Vodafone | DD | 2.70 | 16.20 |

Further accounts may be paid that reach the clerk before the date of the meeting

|  |  |
| --- | --- |
| **Receipts 13 April 2021 – 23 April 2021** | **Amount £** |
|  |  |
|  |  |
|  |  |

**PAPER 3**

