



CLAYDON & WHITTON PARISH COUNCIL

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MINUTES

CLAYDON AND WHITTON PARISH COUNCIL MEETING

Monday 13 January 2020, 7.30pm held at SALC Offices, Hill View Business Park, Old Ipswich Road, Claydon, IP6 0AJ

PRESENT: Cllrs P Avis, G Cornish, C Cutler, N Gutteridge, S Price, J Whitehead

CHAIRPERSON: Cllr C Studd

IN ATTENDANCE: County Cllr J Field, District Cllr T Passmore, C Greenan (clerk) and two members of the public

PART 1

Cllr Studd opened the meeting and informed councillors that Cllr Gutteridge had resigned as a Parish Councillor. It was agreed by all present that Cllr Gutteridge had been an asset to the Parish Council and the community and had contributed much wisdom, patience and care over the years in his roles as Parish Councillor and Chair of the Finance Committee. He will be much missed and he was wished well in his future projects.

1. Public Forum

One of the outgoing members of the emergency planning committee gave an update on the radio licence for the walkie talkies that are mainly used for the gala day.

Parish Councillors resolved unanimously to pay the radio licence fee and asked the clerk to liaise with the member of the public.

2. Apologies

None

3. To receive the corrected minutes of the meeting held 16th September 2019 and the minutes of the meeting held 28th October 2019

The minutes of the meetings were approved and signed as a correct record.

4. Declarations of Interest

None

So signed by the Chairman at the meeting of 9th March 2020 _____

5. Correspondence

a. **Email from resident regarding swift colony in Claydon**

Cllr Whitehead had spoken to the resident and gave the meeting further details regarding the apparent declining population of swifts returning to Claydon each summer.

It was hoped that with help from the Parish Council, residents may be willing to put up swift boxes.

These special boxes would need to be placed on north facing walls, five metres off of the ground and would need to be in position by the end of April to provide a home for swifts this summer.

Councillors resolved to ask the clerk to submit an application to the District Council locality fund to purchase ten boxes, which would then be advertised by the 'Claydon Swifts' campaign.

b. **Email from PCSO Elizabeth Porteous (MSDC funded PCSO)**

The email was noted.

c. **Email from MSDC regarding the Babergh and Mid Suffolk District Councils' Town and Parish Liaison Meeting on 4th February**

The email was noted.

d. **Letters and newsletters from the following organisations thanking the Parish Council for their donations:**

- i. Cruse Bereavement Care Suffolk
- ii. Suffolk Accident Rescue Service
- iii. Headway Suffolk
- iv. Lighthouse Women's Aid
- v. Blakenham, Barham and Claydon Responders
- vi. East Anglian Air Ambulance
- vii. Suffolk Family Carers

The correspondence was noted.

e. **Letter and newsletters from Campaign to Protect Rural England thanking the Parish Council for their membership donation.**

The correspondence was noted.

f. **Letter from the Parochial Church Council thanking the Parish Council for their churchyard maintenance grant.**

The correspondence was noted.

g. **An additional item of correspondence was accepted from the Claydon and Barham Wombles Group regarding the extra litter picking that they had undertaken in Station Road, particularly around the picnic site over the holiday period.**

Councillors discussed whether the bin at the picnic site was adequate as councillors felt that the picnic site was considerably more used at lunchtimes from local offices than it had been in previous years. The clerk was asked to investigate the bin at the picnic site and the frequency with which the street cleaners litter pick in this area.

6. Planning and Amenities Report

a. To receive the draft minutes of the meeting held 18th November 2019

The minutes were received and are attached in the minute book.

b. Decision Report

The decision report was received and is attached in the minute book.

c. Neighbourhood Plan

No further updates on the Neighbourhood Plan were available as there had been very little contribution from the public. It was agreed to keep this item on the agenda for further review.

d. Snoasis

No further progress to date.

Viridor own a strip of land which crosses any entrances into Snoasis. The developer is hoping to resolve this by the end of February.

7. Finance Report

a. To receive the draft minutes of the meeting held 21st October 2019

The minutes were received and are attached in the minute book. It was noted that the Parish Council had paid for two sets of bus timetables as these had changed fairly swiftly, thanks to some hard work from Cllr Field and pressure from residents.

b. To approve the budget for 2020/21

The chair of the Finance Committee noted that it had been difficult to decide on a budget with so little information in advance.

It was proposed, seconded and unanimously agreed to set a budget of £41,360 for Claydon and Whitton Parish Council, meaning a precept of £52.58 for a band d property.

c. To approve and sign the precept form for 2020/21

The precept form was approved and signed.

8. Questions on Written Reports

a. County Councillor

Cllr Field's report was noted and is attached in the minute book.

Cllr Field was thanked for his efforts in gaining agreement from Suffolk Highways to clean the roads in the centre of Claydon and repaint the yellow and white lines. However there appears to be a very long gap in between the decision to do the work and the work getting done.

The Clerk was requested to include a section on the works expected in the next In Touch report.

b. District Councillors

Cllrs Passmore and Whitehead's report was noted and is attached in the minute book.

Civil Parking Enforcement (CPE) should go live at the beginning of April. This should be a self-financing scheme and will largely be undertaken on a randomised basis. However, it should be possible to alert the CPE team of any issues.

Ipswich Northern Route consultation results should be available in the next few weeks.

Cllr Passmore gave a short policing update, detailing the extra 54 officers in Suffolk for the next year. He highlighted the online survey regarding the council tax contributions for policing and the Clerk was asked to circulate the link to all Councillors.

Cllr Passmore also agreed to inform the meeting on his investigations surrounding the issue of whether Barham, Claydon and Whitton and Great Blakenham Parish Councils can employ a PC rather than a PCSO.

Councillors noted some attempted burglaries in the village that they had been informed of and these were noted by the meeting.

c. Village Hall Management Committee

The Village Hall Management Committee's report was noted and is attached in the minute book.

i. Community defibrillator

Parish Councillors resolved to contribute to the cost of a community defibrillator and agreed to meet with Barham Parish Councillors to resolve how this should be funded between the two parish councils.

ii. Village Hall clock

Following concerns raised by a horologist regarding the safety of repairing the clock, Parish Councillors asked the Village Hall Management Committee to obtain a report from a structural engineer to determine its safety. Parish Councillors felt that a risk assessment would need to be undertaken by the Village Hall Management Committee.

d. Recreation Ground Management Committee

The Recreation Ground Management Committee's report was noted and is attached in the minute book.

It was noted that the car park was being well used both on the school run and at other times.

However, the bollards continue to threaten the safety of pedestrians and vehicles and are clearly not fit for purpose. Both the Chair and the Clerk have raised this issue on several occasions with Concertus and not received a proper response. The Clerk was requested to continue to chase Concertus.

e. Community Centre

The Community Centre report was noted and is attached in the minute book.

9. Policing and crime in Claydon

Discussion on this item was already achieved in item 8b.

10. Emergency Planning Committee

The funding of a licence for radio use had been resolved upon in item 1.

11. Such other business that in the opinion of the chairman should be considered as a matter of urgency

None

12. Items for next agenda

None

PART II – closed to members of the public

13. Review of legal agreement