



## CLAYDON & WHITTON PARISH COUNCIL

Clerk: Mrs C Greenan, 129 Poplar Hill, Stowmarket, IP14 2AX

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The Parish Councillors of CLAYDON AND WHITTON PARISH COUNCIL are summoned to attend the COUNCIL MEETING of the Parish Council on Monday 9th March 2020 commencing at 7.30pm at Claydon and Barham Village Hall, Norwich Road, Claydon, IP6 0DF

Members of the public are welcome to attend.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Any member of the public who attends this meeting and objects to being filmed should advise the Clerk who will request that they are not included within the filming.

### AGENDA of PARISH COUNCIL MEETING

|          |  |             |
|----------|--|-------------|
| 03-20-01 | OPENING  | CHAIR       |
| 03-20-02 | PUBLIC FORUM – Maximum of 15 minutes <ul style="list-style-type: none"> <li>• Questions / Comments from the public</li> </ul>  | CHAIR       |
| 03-20-03 | APOLOGIES FOR ABSENCE<br>To receive and agree any apologies  | CLERK       |
| 03-20-03 | DECLARATION OF INTEREST AND LOCAL NON-PECUNIARY INTERESTS <ul style="list-style-type: none"> <li>• To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature inc. gifts of hospitality exceeding £25</li> <li>• To receive requests for dispensations</li> </ul>  | ALL         |
| 03-20-04 | MINUTES <ul style="list-style-type: none"> <li>• To receive and approve the minutes of the Parish Council meeting on 13<sup>th</sup> January 2020 (enclosed and available on the website: <a href="http://www.claydonandbarham.onesuffolk.net/assets/Uploads/Claydon/Draft/2020-01-13-PC-Meeting.pdf">http://www.claydonandbarham.onesuffolk.net/assets/Uploads/Claydon/Draft/2020-01-13-PC-Meeting.pdf</a> )</li> </ul>   | CHAIR       |
| 03-20-05 | ACTIONS FROM PREVIOUS MINUTES – Report only <ul style="list-style-type: none"> <li>• Emergency Radio Licence invoice</li> <li>• Application to JW / TP MSDC Locality Fund for swift box funding and buy swift boxes</li> <li>• Investigate further the use of the bin on Station Road.</li> <li>• Ensure that negotiated street cleaning work by SCC Highways is entered into In Touch</li> <li>• Liaise with TP regarding the issue with the PCSO / PC</li> </ul>   | CLERK / ALL |
| 03-20-06 | CORRESPONDENCE – To receive and comment on correspondence <ul style="list-style-type: none"> <li>• SALC Mid Suffolk Area Forum 17-03-20 7pm at SALC offices. Agenda: PAPER 1.<br/>Previous meeting notes: <a href="https://www.salc.org.uk/membersarea/area-meetings/midsuffolk/">https://www.salc.org.uk/membersarea/area-meetings/midsuffolk/</a></li> <li>• MSDC Community Governance Review: PAPER 2</li> <li>• Two emails from residents regarding Northern Bypass</li> <li>• Email from Community First Responders thanking the Parish Council for their donation</li> </ul> | CLERK / ALL |

|          |   |             |
|----------|---|-------------|
|          | <ul style="list-style-type: none"> <li>Email from resident regarding horse droppings disposed of in ditches</li> <li>Email from Suffolk County Council regarding Civil Parking Enforcement Order in preparation for 06-04-20: PAPER 3</li> </ul>  |             |
| 03-20-07 | <p>TO RECEIVE WRITTEN REPORTS AND ASK QUESTIONS.</p> <ul style="list-style-type: none"> <li>County Councillor John Field</li> <li>District Councillors John Whitehead and Tim Passmore</li> <li>Village Hall Management Committee <ul style="list-style-type: none"> <li>Community defibrillator</li> <li>Village Hall clock</li> </ul> </li> <li>Recreation Ground Management Committee</li> <li>Community Centre</li> </ul>   | CHAIR / ALL |
| 03-20-08 | <p>TO RECEIVE AND NOTE THE PLANNING AND AMENITIES REPORT</p> <ul style="list-style-type: none"> <li>To receive the draft minutes of the meeting held 20<sup>th</sup> January 2020 (attached and on website: <a href="http://www.claydonandbarham.onesuffolk.net/assets/Uploads/Claydon/taft/2020-01-20-Planning-Meeting.pdf">http://www.claydonandbarham.onesuffolk.net/assets/Uploads/Claydon/taft/2020-01-20-Planning-Meeting.pdf</a>)</li> <li>Decision Report (Paper 4)</li> <li>Snoasis</li> </ul>   | PA / ALL    |
| 03-20-09 | <p>TO RECEIVE AND NOTE THE FINANCE REPORT</p> <ul style="list-style-type: none"> <li>To confirm that MSDC have received precept form for £41,360.00 for 2020/21</li> <li>To note and approve the balance of accounts as at 26 February 2020: <ul style="list-style-type: none"> <li>- Community account: £76,100.99</li> <li>- Business Premium Account 1: £916.52</li> <li>- Business Premium Account 2: £817.92</li> </ul> </li> <li>To note and approve: <ul style="list-style-type: none"> <li>- the accounts awaiting payment</li> <li>- the receipts allocated since the last meeting</li> </ul> </li> </ul> <p>(for detail see Paper 5)</p> <ul style="list-style-type: none"> <li>To note the Budgetary Control Report (to follow)</li> <li>To confirm arrangements for the internal audit</li> <li>To note the external audit report and consider recommendations (paperwork available on the website: <a href="http://www.claydonandbarham.onesuffolk.net/claydon/">http://www.claydonandbarham.onesuffolk.net/claydon/</a>)</li> </ul> | RFO         |
| 03-20-10 | <p>To discuss and resolve on the membership for the Finance Committee and the Planning Committee</p> <ul style="list-style-type: none"> <li>One less councillor required for Planning Committee</li> <li>New chair required for Finance Committee</li> </ul>  | CHAIR / ALL |
| 03-20-11 | <p>To discuss recent developments regarding travel and transport</p> <ul style="list-style-type: none"> <li>Ipswich Northern Route outcome</li> <li>Air pollution in Ipswich EADT article <a href="https://www.eadt.co.uk/news/suffolk-ipswich-pollution-deaths-1-6483528">https://www.eadt.co.uk/news/suffolk-ipswich-pollution-deaths-1-6483528</a></li> <li>Old Norwich Road mention in EADT article <a href="https://www.eadt.co.uk/news/ipswich-borough-council-leader-new-road-ideas-1-6536090">https://www.eadt.co.uk/news/ipswich-borough-council-leader-new-road-ideas-1-6536090</a></li> <li>Letter to Suffolk County Council regarding bus routes</li> </ul>   | CHAIR / ALL |
| 03-20-12 | To discuss and consider improvements to the allotment area in Claydon   | CHAIR / ALL |
| 03-20-13 | To discuss problems with speeding vehicles on Station Road  | CHAIR / ALL |
| 03-20-14 | ITEMS FOR NEXT MEETING  | ALL         |
| 03-20-15 | <p>DATE OF NEXT MEETING</p> <ul style="list-style-type: none"> <li>Annual Parish Meeting: 27<sup>th</sup> April 2020</li> <li>Annual Meeting of the Parish Council: 18<sup>th</sup> May 2020</li> </ul>   |             |

|  |   |  |
|--|---|--|
|  | <ul style="list-style-type: none"><li>• Finance Committee: 20 April 2020</li><li>• Planning Committee: 4 May 2020</li></ul> |  |
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Charmaine Greenan  
Parish Clerk

2 March 2020



## MID SUFFOLK AREA FORUM

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### WHEN

Tuesday 17 March 2020 7 pm

### WHERE

SALC, Unit 11a Hill View Business Park, Claydon, IP6 0AJ

### PROGRAMME

7.00pm Welcome

7.05pm Approval: notes of previous meeting

7.10pm Information exchange/motions

7.40pm SALC update

8.05pm Consider bitesize training/topic for next forum

These area forums offer members an ideal opportunity to network across Mid Suffolk.

Benefits include:

**Information exchange** – share good practice amongst the parish council community or learn from others.

**Hot topics** – raise awareness of issues you are experiencing in your community.

**Member update from SALC** – hear about progress on local and national topics and projects and influence approach and decision making.

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**MID SUFFOLK NORTH CHAIRMAN**  
William Sargeant Botesdale Parish Council

**MID SUFFOLK SOUTH CHAIRMAN**  
Josephine Lea  
Needham Market Town Council

Our ref: AC/dal  
16<sup>th</sup> January 2020

Dear Councillors,

Over the last 12 months Babergh and Mid Suffolk District Councils have received several requests for Community Governance Reviews. These requests have related to potentially changing Parish or Town Council boundaries and / or changing the number of Parish Councillors representing the Parish Council.

One such request has previously been approved by Mid Suffolk District Council; although the implementation of that review has been delayed as a result of the District Council's Ward Boundary Review (implemented at the May 2019 election) and multiple national elections during 2019.

Community Governance Reviews provide the opportunity for the District Council to review and make changes to community governance arrangements in their areas to reflect local circumstances, for example, in relation to changes in population or in reaction to specific or local issues.

As a result of the requests that we have received it is my intention to bring a report to each District Council in April 2020 recommending that a full Community Governance Review of all the Parishes and Towns in the Babergh and Mid Suffolk district areas is conducted during 2020. The report will detail the proposed terms of reference and time scales for the review, including consultation periods.

The relevant legislation for Community Governance Reviews is the Local Government and Public Involvement in Health Act 2007 and more details about them can be found here: <https://www.lgbce.org.uk/how-reviews-work/other-types-of-review/about-community-governance-reviews>

If you have any further questions regarding this please do not hesitate to email [elections@baberghmidsuffolk.gov.uk](mailto:elections@baberghmidsuffolk.gov.uk).

Yours sincerely



Arthur Charvonja  
Chief Executive  
[arthur.charvonja@baberghmidsuffolk.gov.uk](mailto:arthur.charvonja@baberghmidsuffolk.gov.uk)  
Tel: 01473 296335

**SUFFOLK COUNTY COUNCIL (DISTRICT OF BABERGH) (STOPPING, WAITING AND LOADING PROHIBITIONS AND RESTRICTIONS AND ON-STREET PARKING PLACES) (MAP-BASED) ORDER 2019 (VARIATION NO. 3) ORDER 202-**  
**SUFFOLK COUNTY COUNCIL (DISTRICT OF FOREST HEATH) (STOPPING, WAITING AND LOADING PROHIBITIONS AND RESTRICTIONS AND ON-STREET PARKING PLACES) (MAP-BASED) ORDER 2019 (VARIATION NO. 3) ORDER 202-**  
**SUFFOLK COUNTY COUNCIL (DISTRICT OF MID SUFFOLK) (STOPPING, WAITING AND LOADING PROHIBITIONS AND RESTRICTIONS AND ON-STREET PARKING PLACES) (MAP-BASED) ORDER 2019 (VARIATION NO. 3) ORDER 202-**  
**SUFFOLK COUNTY COUNCIL (BOROUGH OF ST EDMUNDSBURY) (STOPPING, WAITING AND LOADING PROHIBITIONS AND RESTRICTIONS AND ON-STREET PARKING PLACES) (MAP-BASED) ORDER 2019 (VARIATION NO. 4) ORDER 202-**  
**SUFFOLK COUNTY COUNCIL (DISTRICT OF SUFFOLK COASTAL) (STOPPING, WAITING AND LOADING PROHIBITIONS AND RESTRICTIONS AND ON-STREET PARKING PLACES) (MAP-BASED) ORDER 2019 (VARIATION NO. 2) ORDER 202-**  
**SUFFOLK COUNTY COUNCIL (DISTRICT OF WAVENEY) (STOPPING, WAITING AND LOADING PROHIBITIONS AND RESTRICTIONS AND ON-STREET PARKING PLACES) (MAP-BASED) ORDER 2018 (VARIATION NO. 7) ORDER 202-**

Suffolk County Council proposes to make the above orders for 6 districts across the County under Sections 1 (1) and (2), 2 (1) to (3), 4 (2) and Part IV of Schedule 9 of the Road Traffic Regulation Act 1984, as amended.

The effect of these orders is to introduce wording into existing map-based parking orders covering the districts and boroughs of Babergh, Forest Heath, Mid Suffolk, St Edmundsbury, Suffolk Coastal and Waveney which will be compliant with Civil Parking Enforcement, which comes in to effect in Suffolk on 6 April 2020. The orders will not make changes to restrictions and provisions as currently marked and signed on site, or to the current arrangements for parking permits.

A copy of the draft orders, together with the Council's reasons for these proposals, may be seen with advance notice at the address below 9:00 a.m. – 5:00 p.m. Monday – Friday; also at: Brandon Library, Bungay Library, Bury St Edmunds Library, Eye Library, Felixstowe Library, Haverhill Library, Ipswich County Library, Lowestoft Library, Newmarket Library, Southwold Library, Stowmarket Library, Sudbury Library, Wickham Market Library, and Woodbridge Library, at the addresses and during the opening hours listed at <https://www.suffolklibraries.co.uk/libraries/> and On Suffolk TraffWeb's consultation website on the following link: <https://www.suffolktraffweb.uk/consult/main.html>.

Objections and any other representations relating to these proposals, specifying the grounds on which they are made, must reach George Firth (Suffolk Legal) at the address below or at [george.firth@suffolk.gov.uk](mailto:george.firth@suffolk.gov.uk) not later than 20 March 2020.

Please note that any such correspondence cannot be regarded as confidential and may be inspected by any interested party.

Date: 28 February 2020

Suffolk County Council  
Constantine House  
5 Constantine Road  
IPSWICH  
IP1 2DH

**NIGEL INNIS**  
Head of Legal Services

## DECISION REPORT

### **DECISION MADE BY MSDC**

DC/19/04788

[Outline Planning Application - Erection of 3 No woodland homes \(following removal of existing trailer home\), Erection of 5No glamping pods.](#)

Land West Of Thurleston Lane Whitton Suffolk

WITHDRAWN

DC/19/05789

[Planning Application - Erection of 2no. two storey dwellings and creation of new shared vehicular access.](#)

Land At 1 Lower Farm Cottage Norwich Road Barham Suffolk IP6 0NU

GRANTED

### **DECISION MADE BY IPSWICH BOROUGH COUNCIL**

16/00608/OUT

[An outline planning application](#) for a mixed use development comprising up to 1,100 residential dwellings (use class C3); a local centre (to accommodate up to 250sqm (net) of convenience floor space (A1), up to 300sqm of comparison floorspace (A1), up to 250sqm in use classes A1-A5 and up to 500sqm community centre (D1)); provision of land for a primary school (D1); provision of sports facilities, Country Park (including visitor centre (D1)); open space (including amenity space, children's play areas and allotments) and sustainable urban drainage systems; associated landscaping, infrastructure and engineering/earthworks; creation of 2No. new vehicular accesses from Henley Road, 1No. vehicular access from Westerfield Road (to serve Country Park only), and provision of access points to allow for pedestrian/cycle bridge over railway and vehicular bridge over railway.

Land North Of Railway And East Of Henley Road, Ipswich, Suffolk

GRANTED

### **AWAITING DECISION BY MSDC**

1856/17

[Outline planning application \(with all matters reserved except for access and spine road\) for phased development for the erection of up to 269 dwellings and affordable housing, together with associated access and spine road including works to Church Lane, doctor's surgery site, amenity space including an extension to the Church grounds, reserved site for Pre-School and Primary School and all other works and infrastructure \(amended description\).](#)

Land North West Of Church Lane Barham Suffolk

DC/18/00861

[Outline Planning Application \(with means of access to be considered\) - Erection of up to 73 dwellings, public open space and supporting site infrastructure including access.](#)

Land To The East Of Ely Road Claydon Suffolk

DC/20/00202

[Householder Planning Application - Erection of single storey front extension and creation of new vehicular access.](#)

1 Morgan Court Claydon Ipswich Suffolk IP6 0AN

DC/20/00210

[Householder Planning Application - Erection of two storey front and single storey rear extensions; Erection of outbuilding. \(Resubmission of DC/19/04304\)](#)

48 Station Road Claydon Ipswich Suffolk IP6 0HT

**AWAITING DISCUSSION AT PLANNING MEETING 16 MARCH 2020**

DC/20/00361

[Householder Planning Application - Erection of new first floor rear extension](#)

15 Edinburgh Gardens Claydon Ipswich Suffolk IP6 0DT

DC/20/00674

[Full Planning Application - Erection of 9no. dwellings including associated works, car parking and garaging](#)

Land North East Of Exeter Road Claydon Suffolk

DC/20/00826

[Application under Section 73 of The Town and Country Planning Act for DC/18/00233 for variation or removal of condition 15 \(Pedestrian and cycle link\)](#)

Land East Of The Street And Loraine Way Bramford Ipswich IP8 4NS



## Finance Report

| <b>Account For Payment</b>    | <b>Cheque / SO / DD</b> | <b>VAT<br/>£</b> | <b>Total<br/>£</b> |
|-------------------------------|-------------------------|------------------|--------------------|
| Ofcom (radio licences)        | C – 103239              |                  | 75.00              |
| SALC (training and room hire) | C – 103240              | 11.00            | 106.00             |
| Vertas (recreation ground)    | C – 103241              | 47.61            | 447.66             |
| Clerk salary and expenses     | C – 103242 & 103243     |                  | 1041.00            |
| SCC Pensions                  | C – 103243              |                  | 307.35             |
| Street cleaning               | C – 103244              |                  | 377.66             |

Further accounts may be paid that reach the clerk before the date of the meeting

| <b>Receipts 25 January – 25 February</b> | <b>Amount £</b> |
|--|-----------------|
| Cleansing Grant Q3                       | 1067.30         |