



# Claydon & Whitton PARISH COUNCIL

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## Finance and General Purposes Committee

A meeting of the Finance & General Purposes Committee was held on Monday 21 October 2019 at 7.30 pm in the Village Hall, Claydon

**Present:** Cllrs N Gutteridge (Chair), J Whitehead (Vice Chair), P Avis, G Cornish, C Studd

### 1. Public Forum

No members of the public were present.

### 2. Apologies

None.

### 3. Minutes of meeting held 29 July 2019

The minutes of the meeting held on 29 July 2019 were approved and signed.

### 4. Members declaration of interest

Cllr Cornish declared an interest in item 7 as it relates to Age UK.

### 5. Members declaration of council tax arrears

None

### 6. Budgetary Control Report 01/07/2019 – 30/09/2019

The Budgetary Control Report is attached in the minute book.

It was noted that the bus timetables are now out of date as there is now a bus company serving the estate. The clerk was asked to investigate this.

### 7. Budget 2020/21

The proposed budget workings are attached in the minute book. However, as many items of information are awaited in order to complete the budget, there will be changes in the next two months to meet the end of January deadline. The clerk was requested to check with the village hall if they would like to apply for a grant this year.

### 8. Conclusion of external audit

The external audit is now completed and has been published on the noticeboards and website.

The Parish Council must ensure that the accounts are prepared and the internal audit completed ready to be signed off by the Parish Council by the end of June 2020.

### 9. CIL Payments

The current bidding round for CIL payments from Mid Suffolk District Council was highlighted.

**10. Recreation Ground Car Park**

It was noted that Cllr Studd has approached Suffolk County Council to inform them that the bollards fitted are not fit for purpose as they have broken so quickly.

**11. Such other business that in the opinion of the chairman should be considered as a matter of urgency**

None

**12. Date of Next Meeting**

10 February 2020, 7.30pm.

The meeting closed at 8.55 pm

Chairperson

Date