



Claydon & Whitton PARISH COUNCIL

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Finance and General Purposes Committee

A meeting of the Finance & General Purposes Committee was held on Monday 29 April 2019 at 7.30 pm in the Village Hall, Claydon

Present: Cllrs N Gutteridge (Chair), J Whitehead (Vice Chair), P Avis, G Cornish

1. Public Forum

No members of the public were present.

2. Apologies

Cllr Studd apologised due to illness. Cllr Thomas apologised due to fatigue. These apologies were accepted.

3. Minutes of meeting held 11 February 2019

The minutes of the meeting held on 11 February 2019 were approved and signed.

4. Members declaration of interest

None

5. Members declaration of council tax arrears

None

6. Budgetary Control Report 01/04/2018 – 31/03/2019

The Budgetary Control Report is attached in the minute book.

Due to problems with obtaining a cheque book from Barclays, the Budgetary Control Report includes items that were due to be paid by the end of March, although the end of year accounts will not reflect them being paid by 31st March.

The clerk's mileage seems very high because the clerk's expenses includes postage and broadband contribution. This needs to be divided up in future so that the mileage, postage and broadband are shown separately.

There was some confusion regarding payments to the Recreation Ground Working Group and payment of grass cutting invoices. Cllr Whitehead agreed to discuss this with the Chair of the Recreation Ground Working Group to develop a solution and then discuss this with Cllr Gutteridge to resolve this issue.

Councillors were assured that the CIL money will be kept separately in reserve and this will need to be accounted for separately. It was agreed to discuss this further at the next Parish Council meeting.

7. Recreation Ground Car Park

There was some discussion regarding investing the funds for the Recreation Ground Car Park so that they are both accessible and gaining as much interest as possible.

Cllr Whitehead agreed to further investigate issues surrounding the investment of the funds. Ideally, councillors would like to be able to make a recommendation at the next Parish Council meeting.

8. Correspondence

a. Letter and report from SARS

The clerk was requested to thank SARS for their report and to inform them that a grant for their organisation has been included in the next budget.

9. Barclays Update

The clerk now has two cheque books and has ordered statements from the bank. The clerk researched internet banking but requires access to the statements in order to get through the security required to set this up.

10. Insurance Renewal

Councillors reviewed the policy schedule sent through from Came and Company Insurance and agreed to renew this insurance.

11. Allotment Rents

Councillors requested to know how many people were on the waiting list for allotments and were told that three people were waiting. Councillors felt that allotment rents should go up and the clerk was asked to find out how much other Parish Councils charge for allotment rental to review and make a decision at the next meeting.

12. Such other business that in the opinion of the chair should be considered as a matter of urgency

None

13. Matters raised by members

None

14. Date of next meeting

29th July 2019

The meeting closed at 8.35 pm

Chair

Date