

CLAYDON & WHITTON PARISH COUNCIL

A Meeting of Claydon & Whitton Parish Council was held in Claydon Village Hall on Monday 10th September 2018 at 7.30 pm

Present: Cllrs P Avis, G Cornish (Chair), N Gutteridge, G James, D Mayes, S Price, A Thomas, J Whitehead, J Field (County Councillor), J Caston (District Councillor) and three members of the public.

1. PUBLIC FORUM

A question was asked by one member of the public about why the Parish Council were receiving a briefing from the Neighbourhood Watch Association before the meeting. It was explained by Parish Councillors that they were using the room and the time when parish councillors would be together to receive information and that the Neighbourhood Watch Association would be on the next Parish Council meeting agenda.

2. APOLOGIES

Cllrs Studd and Risbridger both apologised due to being away. These reasons for absence were accepted.

Cllr Barber had resigned in writing before the meeting. Parish Councillors thanked her for her valuable contribution and wished her all the best in the future.

3. MINUTES OF LAST MEETING

The minutes of the meeting held on 9 July 2018 were approved and signed as a correct record.

4. DECLARATION OF INTEREST

Cllr Avis expressed an interest in item 6d.

9. RECREATION GROUND CAR PARK

The Chair agreed to move this item forward.

Cllr Gutteridge explained the resolution to be passed by the Parish Council.

The parish council in its capacity of custodian trustee and legal owner and at the direction of the Charity for a Recreation Ground (the beneficial owner) resolves to enter into a planning obligation deed pursuant to S.106 of the Town and Country Planning Act 1990 to grant rights to Suffolk County Council (SCC) to use the recreation ground car park on a joint use basis as a joint shared use car part to facilitate the dropping off and collection of pupils at Claydon Primary School on the following terms:

- i. The shared rights shall be granted in perpetuity (forever) but the rights shall only be exercisable in respect of the Claydon Primary School site while the adjoining school is used for educational purposes only
- ii. Prior to the commencement of the exercise of the rights a programme of improvements to the car park will be carried out by SCC or its authorised contractor at SVV risk and expense, with SCC being responsible for making good any defects in the works.
- iii. SCC to pay a one-off contribution of £25,000 to be ring-fenced to meet the costs of all future maintenance and outgoings in respect of the recreation ground car park.
- iv. That the Diocese of St Edmundsbury and Ipswich shall provide a suitable release of the recreation use covenant to permit the joint use of the car park for recreation and education purposes prior to completion of the planning obligation deed
- v. Such other reasonable terms and conditions as the council's solicitor shall advise.

The resolution was proposed, nominated and carried unanimously.

The Chair closed the meeting so that the Chair of the Recreation Ground Management Committee could propose that two of the signatories on the account held by the Management Committee should be the clerks of Claydon and Whitton Parish Council and the clerk of Barham Parish Council. The clerk agreed to check with SALC whether this would be appropriate.

5. CORRESPONDENCE

- a) Highways England – Ramp on the A14
It is hoped that the further correspondence from Highways England regarding the ramp on the A14 demonstrates a will to work on this in the near future. It was noted that surveyors have been seen at the site in the last few days.
- b) St Elizabeth Hospice – open garden program
The correspondence encouraging residents to open their gardens for charity was noted.
- c) Mid Suffolk District Council – Claydon Football Club Grant
The correspondence was noted.
- d) NHS Newsletter
The correspondence was noted.
- e) Suffolk Highways – Grit bin guidance and application procedure 2018
Cllr Thomas agreed to investigate this guidance further and this will be on the agenda of the next Parish Council meeting.
- f) Email from resident regarding fly tipping around garages in Edinburgh Gardens
Cllrs Whitehead and Caston agreed to look into this.
- g) Suffolk County Council – new traffic regulation order details
It was agreed to enter this as an item on the next Parish Council meeting agenda.
- h) SALC – Independent review of planning appeal enquiries, call for evidence
Claydon and Whitton has not as yet experience a planning appeal enquiry.
- i) Anglian Water Update
The correspondence was noted.
- j) Needham Market Country Practice – proposed closure of Claydon Clinic and Claydon Pharmacy
Parish Councillors were aware of the proposed closure of the Clinic at Claydon Pharmacy but highlighted that there is a doctor's surgery in Barham. It is necessary to ensure clear communication as some residents had been confused about which clinic was closing.
- k) Email from resident regarding lorries driving through Claydon
The temporary covering on the LGV restriction signs has now been removed.
- l) Email from resident regarding a leaning wall bordering the footpath on Norwich Road
A response is awaited from Suffolk Highways.
- m) MSDC Town and Parish Liaison Meetings
The next meeting date of 9th October was discussed. The clerk agreed to go to this meeting.
- n) Scottish Power – public right of way diversion
The footpath diversion, that will be in operation between 14th and 29th September was noted.

6. PLANNING & AMENITIES REPORT

- a) The minutes of the meeting held on 6 August 2018 were received and are attached in the minute book.
- b) The corrected minutes of the meeting held on 20 June 2018 were received and are attached in the minute book.
- c) The decision report was received and is attached in the minute book.

It was noted that the appeal for 1832/17 (Erection of up to 315 dwellings, vehicular access to Old Norwich Road, public open space and associated landscaping, engineering and infrastructure works) will be at 10am on 11 December 2018 at the Holiday Inn in Ipswich.

- d) Planning consultation request DC/18/03768 was discussed, although it was highlighted by councillors that residents living next to the property had not received consultation requests and there had not been a board outside the property advertising the consultation. Cllr Caston agreed to research this and to highlight this to the planning team at Mid Suffolk District Council. The Parish Council did not feel that it was appropriate to comment before residents had received notice of the planning consultation.
- e) The meeting of the Neighbourhood Planning Group did not take place, but this will be reported on when the three parishes (Claydon and Whitton, Great Blakenham and Barham) have met.
- f) There were no updates from the SnOasis Parish Alliance.

7. FINANCE REPORT

- a) The minutes of the meeting held on the 23 July 2018 were received and are attached in the minute book.

Item 13 of the minutes detailed the finance committee's decision to request approval from the Parish Council to research obtaining a credit or debit card for the use of the Parish Council. The Financial Standing Orders would need to be altered and checks would need to be put in place to ensure fraud prevention.

The proposal to obtain a credit or debit card was proposed, seconded and carried unanimously.

8. QUESTIONS ON WRITTEN REPORTS

- a) County Councillor

A copy of Cllr Field's report is appended in the minute book.

Cllr Field added that he has suggested that Suffolk Highways look at the cumulative effect of planning applications when making their response to planning consultation requests.

He also reported that SnOasis must finish the reserved matters process by the end of the year.

- b) District Councillor

A copy of Cllr Caston's and Whitehead's report is appended in the minute book.

- c) Village Hall Management Committee

A copy of Geoff Rogers' report is appended in the minute book.

d) Recreation Ground Management Committee

John Whitehead reported that the last meeting was focussed on the development of the car park. He also outlined that members of the Management Committee had not realised that they were trustees and so there are issues with this to be sorted out.

e) Community Centre

A copy of Peter Avis's report is appended in the minute book.

10. JOINT CLAYDON AND WHITTON AND BARHAM ANNUAL PARISH MEETING

A suggestion has been raised by the Chair of Barham Parish Council, responding to comments from residents, that Claydon and Whitton and Barham share their Annual Parish Meeting. This would mean that there was one meeting, receiving the same reports, but the separate parishes would need to vote separately on any items. Mid Suffolk District Council have provided guidance that this would be acceptable as long as residents could vote separately. There was no objection to attempting this in principal, but some parish councillors required reassurance that this would be acceptable and it was agreed to discuss this further at the next parish council meeting.

11. JOINT PCSO PROPOSAL

Barham Parish Council had enquired about the possibility of a jointly funded PCSO for Claydon and Whitton, Barham and Great Blakenham and had received a response from Suffolk Constabulary setting out the costs and terms involved with this.

Councillors were concerned that PCSOs would only be working between 8.00am and 6.00pm, when most anti-social behaviour is likely to occur after 6.00pm.

12. GDPR – Counsellor Declaration

All counsellors were happy with the GDPR declaration that had been proposed, so the clerk will organise signature and collation of these declarations.

13. Parish Council Email Address

The clerk explained some of the issues that she had been experiencing with the email address and asked for approval to research an alternative email address or look for a solution. The clerk also requested that any issues with the current email address be reported to her. Parish Councillors agreed that the clerk could act on this.

14. Items for the next agenda

Additional items for the next agenda are Neighbourhood Watch and the website.

The meeting closed at 9.25 pm

Chairman