

BARHAM PARISH COUNCIL

MINUTES OF THE ANNUAL COUNCIL MEETING HELD AT THE CLAYDON & BARHAM VILLAGE HALL ON MONDAY 2nd JULY 2018

PRESENT: S. Carr, A. Deveney, W. Allan, N. Cooper, D. Milward, J. Lea and District Councillor J. Whitehead

1.7 QUESTIONS FROM THE PUBLIC

There was 1 member of the public present.

The former Webmaster asked if the Parish Council had been informed of the Ely Road application going to committee on the 4th July. The Chair was able to confirm that we had not officially been told but thanks to District Councillor John Whitehead we had heard of this and unfortunately would not be able to have a representative attending under such short notice.

The former Webmaster was also able to inform the council that more environmental studies had been undertaken and would pass the information he had to District Councillor Whitehead in preparation for the 4th July, as felt this information was being withheld and considering it was evidence of Great Crested Newts in their hundreds in the locality, it should not be ignored.

2.7 REPORTS OF THE COUNTY AND DISTRICT COUNCILLORS

Councillor J. Field's report was presented at the meeting (see file)

Councillor J. Whitehead's report was presented at the meeting (see file).

Councillor J. Lea asked questions about staff turnover following move from Needham to Ipswich, the amount Cabinet Members are paid in addition to allowances, MSDC's out of area property investment and update on the development of the old Needham offices.

3.7 APOLOGIES: G. Musson, County Councillor J. Field and District Councillor J. Caston

4.7 DECLARATIONS OF INTEREST APPROPRIATE TO ANY ITEM ON THE AGENDA

There were no declarations given.

5.7 MINUTES of the meeting of 4th June were approved and signed. Minutes of the extraordinary planning meeting of 6th June were also approved and signed.

6.7 WORKPLAN & PLANNING LIST

a. Workplan: -

- Councillor J. Whitehead had not had the opportunity to liaise with the Enforcement Team at MSDC regarding Shrubland Hall but will liaise with Councillor J. Caston in order for one of them to chase this and provide the Parish Council with an update at the next meeting.
- Councillor J. Whitehead is still organising a new speed sign for the village. He is currently investigating if discounts could be had, if more villages were on board with having a sign.

b. Planning List: -

1856/17 – proposed development of 270 houses off Barham Church Lane. The council discussed the results of the independent transport assessment they instructed THaT Consultancy to complete on behalf of Barham. It was agreed to publish this on the website for residents to see.

DC/18/00861 – erection of 74 dwellings off Ely Road. This application is appearing at MSDC committee on 4.7.18. In light of this and in particular if it is granted permission the council have

agreed to instruct THaT Consultancy to add an addendum to the report to incorporate the affects of this application.

0085/17 - erection of 20 dwellings including 7 affordable homes (with appearance, landscaping layout and scale forming Reserved Matters) (resubmission of application 2113/16). Land Between Norwich Road and Pesthouse Lane Barham. There have been no updates following re-consultation to the amended plans in May, it is still pending a decision.

DC/18/02758 – application under Section 73 of the Town and Country Planning Act to vary or remove Condition 2 (Approved Plans and Documents) and Condition 3 (Highways - Access Layout) **relating to 0928/17** – erection of 10 dwellings with associated landscaping. Land Off Norwich Road, Barham. There have been no updates following changes to the conditions in July, it is still pending consideration.

c. Applications: -

DC/18/02626 - erection of 2 No. dwellings with associated garaging, stables and landscaping. Change of use of land from agricultural to residential to accommodate the dwellings and temporary placement of static caravan on site for the duration of construction of Plot 1 – comments needed by 3.7.18. The council objects to the application on the grounds that the first proposed property is too close to the existing properties, as a minimum this should be moved to the other end of the plot adjacent to the second proposed property.

7.7 REPORTS

Councillor G. Musson provided a written report for the village hall in advance of the meeting (see file).

Councillor S. Carr informed the council that only had 2 members turned up for the Recreation Ground AGM, which meant this was not quorate. Therefore, they have given a revised date of the 13th July. Also, the recreation ground has suffered from an increased amount of vandalism and the Chair wishes to give special thanks to Mr C Webb and Mr M Basham from M.B.B Maintenance for volunteering to repair the damage to the railings and ensuring it was safe for the children to still play.

Councillor W. Allan was able to inform the council that the Community Centre Trust were busy working away with the preparations for the Gala Day on Saturday 21st July 2018.

Councillor J. Lea commented that the police have been focussing on antisocial behaviour in 12-16 year olds. He has made a suggestion that they could tackle drugs as well.

8.7 CORRESPONDENCE

The clerk informed the council that she had written to Mr Chaplin regarding the possibility of extended his paid duties to the weeding of other areas in the village and was awaiting a reply. The clerk also informed the council that she had contacted the cleansing grant team at MSDC to see about the possibility of additional hours being paid within the grant received or if it was a standard number of hours given to all. This is the second time she has asked the question and is still not received a response.

The clerk discussed her working hours over the summer holidays with the council. It has been agreed that the hours will be done over 2 days a week and 1 week of the holidays the clerk will be on annual leave (document of dates on file)

The clerk informed the council of the public consultation dates for an update to MSDC's Statement of Community Involvement. It was agreed to send to the webmaster to be added under the news section of the website and details to be added to the noticeboards.

The clerk informed the council that Suffolk Constabulary had sent out a letter regarding their commitment to the continued provision of a funded PCSO. The clerk had emailed them to seek advice on costings to the parish for a quarter time, part time and full time PCSO and awaits a reply.

The clerk informed the council that after 4 months a response from Suffolk Highways was received regarding street lighting upgrades. Suffolk Highways are now saying they can give the parish an estimate at a cost of £12.50 + VAT per unit to investigate. The council agreed to write back to them regarding the use of SMD lighting and is this something they would be undertaking.

9.7 FINANCE

- a. The Parish Council reappointed Mrs Culley as the Parish’s RFO for financial year 2018/2019.
- b. Monthly payments – It was agreed to sign cheques to the value of £ – for the full list of payments (see payment schedule document on file) The clerk also informed the Parish Council of the cheques that were signed out of the meeting. (see payment schedule document on file).
- c. The Clerk provided the council with the June bank reconciliation. This was noted and approved by the council.
- d. The Clerk provided the Council with the quarterly summary report for the Parish’s accounts. This was noted and approved by the council.
- e. Finance committee – the council agreed the schedule of meetings from September 2018 to March 2019. A finance committee meeting would be held in November 2018 and February 2019. Further consideration would be given to the meeting structure in April, May, June and July 2019.
- f. There are current issues around the Parish Councils payroll via SALC leading to a mix up with the clerks pay and no clear procedures in place. Chairman S. Carr and Councillor A. Deveney to sort a resolution to this.
- g. Council agreed that the VAT reclaim refund will be entered as negative expenditure in the parish accounts from 2019/20.

10.7 TRAFFIC/PARKING

This item on the agenda has been placed on hold to be discussed at September’s Parish Council Meeting.

11.7 PICNIC SITE UPDATE

Chair S. Carr was able to update the councillors on the latest communications regarding the picnic site and Claydon Football Club (see confidential document). The Parish Council agreed next steps to try to move matters forward.

Chairman

Date