

## **BARHAM PARISH COUNCIL**

### **MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE CLAYDON & BARHAM VILLAGE HALL ON MONDAY 3<sup>rd</sup> DECEMBER 2018**

**PRESENT:** S. Carr, G. Musson, A. Deveney, D. Milward, W. Allan, J. Lea, N. Cooper, County Councillor J. Field and District Councillors J. Whitehead & J. Caston

#### **1.12 QUESTIONS FROM THE PUBLIC**

There were no members of the public present.

#### **2.12 REPORTS OF THE COUNTY AND DISTRICT COUNCILLORS**

Councillor J. Field's report was presented at the meeting (see file).

The council would like to thank Councillor Allan and Councillor Milward for their help and research surrounding a new battery for the villages current speed sign. As S.C.C have not maintained this, the parish council will be purchasing a new battery to ensure the sign is working again

Councillor J. Whitehead and J. Caston's report was presented at the meeting (see file).

Councillor Lea asked questions regarding the disputed MSDC land supply and what MSDC were doing about this. Councillor Caston explained that the outcome had been accepted but that MSDC would be looking to resolve this issue in the future.

**3.12 APOLOGIES:** There were no apologies.

#### **4.12 DECLARATIONS OF INTEREST APPROPRIATE TO ANY ITEM ON THE AGENDA**

There were no declarations given.

**5.12 MINUTES** of the meeting of 1<sup>st</sup> October were approved and signed.

#### **6.12 WORKPLAN & PLANNING LIST**

a. Workplan: -

- Councillor J. Caston spoke with Simon Bailey from MSDC Enforcement, who have assured him that this is being looked into now. Councillor Caston will continue to chase and provide the council with an update in January.
- The council gave Councillor J. Whitehead the completed paperwork for the localities funding for the speed sign. Councillor Whitehead will submit this and Barham should receive the funding within 2 weeks. If not, the clerk has been asked to chase.
- Henley Parish Council are happy with the completion of signage to Bells Cross Road. Therefore, the council have agreed to remove this from the workplan.
- Neighbourhood Plan discussions have not moved any further forward. The council have agreed to advertise for volunteers in the InTouch February or March editions to see if the parish can continue to move things forward.
- As there is still no date for the removal of the phone box. The council have asked the clerk to write to BT to chase for a date.

b. Planning List: -

There was no update available for the following applications: -

**1856/17** – proposed development of 270 houses off Barham Church Lane.

**DC/18/00861** – erection of 74 dwellings off Ely Road.

The clerk provided an update for the following applications: -

**0085/17** - erection of 20 dwellings including 7 affordable homes (with appearance, landscaping layout and scale forming Reserved Matters) (resubmission of application 2113/16). Land Between Norwich Road and Pesthouse Lane Barham. *This application will be going before MSDC Committee on Wednesday 5th December at 9.30am in the Elisabeth Room - Endeavour House, 8 Russell Road, Ipswich.*

**DC/18/02758** – application under Section 73 of the Town and Country Planning Act to vary or remove Condition 2 (Approved Plans and Documents) and Condition 3 (Highways - Access Layout) **relating to 0928/17** – erection of 10 dwellings with associated landscaping. Land Off Norwich Road, Barham. This application was granted permission on 7<sup>th</sup> September 2018 by MSDC. G. Musson spoke with his contact at Taylor Wimpey who have said they are unlikely to develop this plot themselves and will look for alternative developers to take the project on. *The Land for this application is now up for sale and interested parties have until January to express their interest.*

c. Applications: -

**DC/18/05290** – Bacon Road - erection of single storey back extension. The council has no objections to this application.

**DC/18/04816** – Land on West Side (near Fletchers Close and Coopers Way) Norwich Road - Change of use of land to domestic for storage and DIY. Retention of hard standing. Retention and repair of DIY building. Creation of domestic allotment area 10 x 21m – The planning committee will organise a site visit for this application.

## **7.12 REPORTS**

Councillor Musson provide a written report for the Village Hall meeting (see file). No other reports given.

## **8.12 CORRESPONDENCE**

The Council received an email from the village hall committee regarding a problem concerning the neighbouring roof to the village hall. The committee felt it was potentially dangerous and as they were not getting anywhere with the landlord of the building they were wondering if the council could assist with this. The council did not feel that a letter to the landlord with bear any weight on this matter but have responded advising that they consider writing to the press to advertise this issue.

The clerk informed the council of an email received regarding a campaign group asking for help to establish a Local Green Spaces policy within the emerging Joint Local Plan. The councillors have the opportunity to join the group. The council have declined the offer.

The council received an email from Suffolk Highways regarding Christmas street lighting. The council have agreed to keep the street lights on all night on Christmas Eve and New Year's Eve, which is the same as any street lamps owned by Suffolk County Council.

Mid Suffolk Citizens Advice emailed the council to ask for its consideration when setting the budget/precept for next year. The council have agreed to provide them with the same donation as last year.

Following the council's communication with S.C.C regarding parking on the green at Kirby Rise, S.C.C replied with some options to consider. They commented that as the green was not part of the maintainable highway it was up to the owners of the land to decide how they wish to use it or will allow it to be used. Therefore, the council spoke with our local district councillor, as MSDC are the landowners of the green and the response was that a representative will take a look at the area.

Headway Suffolk emailed the council to ask for support in 2019. At this time the council have declined to contribute to the service in light of the fact that the Parish Council prefers to support organisations that are based locally or have an impact on our residents.

**9.12 FINANCE**

- a. Monthly payments – It was agreed to sign cheques to the value of £1207.15 – for the full list of payments (see payment schedule document on file). The clerk also informed the Parish Council of the 2<sup>nd</sup> quarter cleansing grant for £510.25 was received on 26.11.18 (see document on file).
- b. The Clerk provided the council with November’s bank reconciliation and online statement. This was noted and approved by the council.
- c. The Clerk provided the Council with the proposed budget for 2019/20, as recommended by the finance committee. The council have approved this. Checks will be made prior to January’s meeting to be able to finalise and complete the precept application form at that time.

**10.12 FINANCIAL REGULATIONS DOCUMENT**

The council approved the finance committee’s recommendation on the updated financial regulations document. This will be reviewed again next year.

**11.12 INTERNAL CONTROLS DOCUMENT**

The council approved the finance committee’s recommendation on the updated internal controls document. This will be reviewed again next year.

**12.12 SUFFOLK CODE OF CONDUCT**

The council agreed to readopt the Suffolk’s Code of Conduct. The clerk explained that to follow best practice this should be considered and readopted annually. The clerk also explained that moving forward this would be an item on the agenda at the Annual Council meeting held in May when the council holds the re-election of a Chair and Vice Chair.

**13.12 PICNIC SITE UPDATE**

Councillor S. Carr was able to update the councillors on the latest communications regarding the picnic site and Claydon Football Club (see confidential document).

Chairman .....

Date .....