

## **BARHAM PARISH COUNCIL**

### **MINUTES OF THE COUNCIL MEETING HELD AT THE CLAYDON & BARHAM VILLAGE HALL ON MONDAY 9<sup>th</sup> JANUARY 2017**

**PRESENT:** S Carr, N Cooper, D Milward, J Lea, G. Musson, P Usher, Ms C. Webb, District Councillors J Whitehead, J Caston and County Councillor J Field

#### **1.1 QUESTIONS FROM THE PUBLIC**

There was one member of the public present. He raised the issue of keeping the Parish Council's facebook page up to date and the Council's website. As the webmaster he had received an email from a member of the public regarding the SnOasis development. The Chairman asked that the details be passed to the Clerk for a response. He also queried the facebook page contents for the Recreation Ground. The Chairman confirmed that the Recreation Ground Committee will address the points raised.

#### **2.1 REPORTS OF THE COUNTY AND DISTRICT COUNCILLORS**

Councillor Field reported on the current position in relation to highways including drain clearance and the change of contractor, changes to the Park & Ride service and the County budget.

Councillor J Whitehead and J Caston's report was laid round at the meeting.

**3.1 Apologies:** No apologies were received.

#### **4.1 Declarations of interest appropriate to any item on the agenda**

There were no declarations.

**5.1 MINUTES** of the meeting of 5<sup>th</sup> December 2016 were approved and signed.

#### **6.1 WORKPLAN**

Councillors received an update on the outstanding matters. The item regarding the proposed development at De Saumarez Drive to be removed from the workplan.

05/10 10.10 – Road Markings and 11/16 2.11 – Traffic Speed Sign both items on Norwich Road – Councillor John Field to report back to the next meeting with updates.

#### **7.1 REPORTS**

There were no reports.

#### **8.1 FINANCE**

- a. Monthly payments – It was agreed to sign cheques to the value of £524.00.
- b. Request for a churchyard maintenance grant – St Mary's and St Peter's Church, Barham – Following further correspondence it has been confirmed that the grant refers to the churchyard at Claydon. It was agreed that Barham Parish Council is happy to meet 40% of the grant needed.

## **9.1 PLANNING**

Proposed development – Barham Church Lane – The Chairman confirmed that the Parish Council had not received a planning application to date. Councillors agreed the following provisional dates for a public meeting – 27<sup>th</sup> February and 1<sup>st</sup> March 2017.

Application for approval of Reserved Matters – pursuant to outline permission ref 1969/10 – Land at Field Quarry (known as Masons Quarry), Bramford Road, Great Blakenham

The Chairman reported that a meeting of the local Parish Councils has been arranged to discuss the reserved matters. The group to be known as the SnOasis Parish Alliance will discuss the reserved matters and report jointly to MSDC. The Chairman confirmed he will keep Parish Councillors up to date with the discussions and any decisions made. The Group had appointed a Clerk to assist the Group and the wages and expenses will be met by all the Parish Councils included within the Group on a pro rata basis. The Group will be placing an item in the In Touch magazine to inform members of the public the current position.

## **10.1 IMPORTANT DOCUMENTS**

- a. Internal Accounting Controls – All Councillors received a copy of this updated document. All Councillors reviewed the document and noted the contents.
- b. Computer Security Policy – All Councillors had received an updated copy of this document. All Councillors reviewed the document and noted the contents.
- c. Risk Assessment and Asset Register – All Councillors had received a copy of the Asset Register and Risk Assessment Record. It was noted that the Clerk had carried out a risk assessment of all Council owned property and Councillor reviewed the Asset Register. It was noted that the bench on the parcel of land on the corner of Barham Church Lane may need some repair work. The Clerk to take a further look and report back to the Council.

Chairman

Date